Subject: Audit For Application Systems

Structure and Content of Audit for applications Systems or Specialised Service (carried out by end user division).

1. Application Description
   - Service Definition
   - System support structure
   - Access method hardware/software

2. User Service
   - Definition of user community
   - user objectives
   - Description of utilisation
   - Current Performance
   - Technical limitations
   - User problems
   - Desired developments/timescales

3. Relations with Service Group
   - Communications
   - Service level versus user expectations
   - Desired modifications in support structure